

UNIVERSITY OF MUMBAI

No. UG/ 71 of 2013-14

CIRCULAR:-

A reference is invited to the Ordinances, Regulations and Syllabi relating to the Diploma in Social Work **vide** this office Circular No.UG/59 of 2009 dated 21st February, 2009 and the Principals of the affiliated colleges in Arts and the Principal of the college of Social Work are hereby informed that the recommendation made by the Faculty of Arts at its meeting held on 30th May, 2013 has been accepted by the Academic Council at its meeting held on 7th June, 2013 **vide** item No. 4.10 and subsequently approved by the Management Council at its meeting held on 20th June, 2013, 21st June, 2013 & 11th July, 2013 **vide** item No. 15 and that in accordance therewith, in exercise of the powers conferred upon the Management Council under Section 54 (1) and 55 (1) of the Maharashtra Universities Act, 1994, amended Ordinance 5506 and amended Regulation 5097 and syllabus for Diploma Course in Social Work is revised, which is available on the University's web site (www.mu.ac.in) and that the same has been brought into force with effect from the academic year 2013-14.

MUMBAI – 400 032
8th November, 2013

REGISTRAR

To,

The Principals of the affiliated colleges in Arts and the Principal of the college of Social Work.

A.C/4.10/7/06/2013

M.C/15/20/06/2013, 21/06/2013 &11/07/2013

No. UG/71-A of 2013-14 MUMBAI-400 032 8th November, 2013

Copy forwarded with Compliments for information to:-

- 1) The Dean, Faculty of Arts.
- 2) The Chairperson, Board of Studies in Social Work.
- 3) The Director, Board of College and University Development.
- 4) The Co-Ordinator, University Computerization Centre.
- 5) The Controller of Examinations.

Sd/-

Deputy Registrar
Under Graduate Section

AC 7/6/13
Item No. 4.10

UNIVERSITY OF MUMBAI



**Amended Ordinances, Regulations
and Revised Syllabus
Program: Diploma
Course : Social Work**

(with effect from the academic year 2013–2014)

Name of the Course: Diploma in Social Work

1) Existing:

O. 5506

Eligibility: Every candidate for the Diploma in Social Work must have the minimum qualification of XIIth std. from the Maharashtra Board of Higher Secondary Education or from any other Board, recognized by the University of Mumbai.

Amended:

O. 5506.

Eligibility: Every candidate for the Diploma in Social Work must have the minimum qualification of XIIth std. from the Maharashtra Board of Higher Secondary Education or from any other Board, recognized by the University of Mumbai.

OR

The students having higher degree than XIIth std. from University of Mumbai or from any other University, recognized by the University of Mumbai also are eligible for this course.

OR

Students completed XIIth standard or higher education from distance Education University also are eligible for the course.

OR

Students completed old SSC i.e.11 + 4 or intermediate also will be eligible for this course.

2) Existing:

R. 5097

A maximum of 50 students will be admitted to the course

Amended:

R. 5097

Intake capacity for each batch will be 50 students.

Changes in the Syllabus - Diploma in Social Work (on the following pages)

3)

Syllabus - Diploma in Social Work

Existing: **Paper – I – Social Work Methods**

Topics
<p>Introduction to Social Work Historical Evolution; History of Social work in India , Social Reformers and their contribution to social work , Voluntary and Professional social work. Goals, values and Principles in Social work, Functions of social work profession. Components of Social work practice: person, problem, process and organization. Social work process : Assessment, Relationship building, Contract for work, Implementation, Termination, Evaluation</p>
<p>Units of Intervention : Work with Individuals- Personality theories - and Stages of Human Development, Problem diagnosis. Work with Groups- Definition and Characteristics. Work with Communities-Models of Community Organisation, Social Work Administration Steps in Problem Solving : Individuals, groups and Communities Problem Identification, Analysis and Plan of action, Implementation and Evaluation.</p>

Bibliography

Johnson, Louise C. : Social Work Practice: A Generalist Approach, 1995.

Wadia, A. R. (ed) : History and Philosophy of Social Work in India, Bombay: Allied Publishers Pvt. Ltd., 1961.

Konopka, Gisel : Group Work in the Institution Association 1970

Trecker, H. B. : Social Work Administration, Principles and Practices, Association Press, New York, 1971.

Revised: **Paper I – Social Work Methods**

Topics
<p>Introduction to Social Work: Historical Evolution; History of Social work in India , Social Reformers and their contribution to social work , Voluntary and Professional social work. Types of Organizations: NGOs and GOs Goals, values and Principles in Social work, Functions of social work profession. Components of Social work practice: person, problem, process and organization. Social work process : Assessment, Relationship building, Contract for work, Implementation, Termination, Evaluation</p>
<p>Units of Intervention : Work with Individuals- Personality theories - Abraham Maslow, Sigmund Freud and Eric Erickson. Stages of Human Development, Problem diagnosis. Work with Groups- Definition and Characteristics. Work with Communities-Models of Community Organisation, Social Work Administration Steps in Problem Solving : Individuals, groups and Communities Problem Identification, Analysis and Plan of action, Implementation and Evaluation.</p>

Existing: **Paper III – Understanding of Society**

Topics
<p>Analysis of Indian Society : Family as the basic unit. Joint and nuclear family, roles and functions of family, Changing trends in the family as a system. Institution of Marriage. Urban and rural and tribal society and their characteristics. Concept of unity in Diversity</p>
<p>Social Stratification : Caste, class, and ethnicity Gender: male , femaletransgender Gender issues related to Urban , Rural, various religions , culture and communities . Minority groups.muslims, Sikhs , Budhists, parsis , christens. Issues and characteristics . Features of Indian Society. Religion and its function. Culture and its role. Social movements in India Dalit Movement, Women’s movement, Peasant movement, Social reform movement, Social change in India Sanscritization, Westernization, Modernization.</p>

Bibliography

- Prasad, R. : Social Reforms: An Analysis of Indian Society, Y. K. Publishers, Agra, 1990.
- Caroline Hodges Persell : Understanding Society: An Introduction to Sociology; 1984. Cambridge, Harper & Row Publishers.
- Ahuja R. : Social Problems in India, Rawat Publication, Jaipur, 1992, 1999.
- Liddie, J. & Joshi, R. : Daughters of Independence Gender, Caste and Class in India, Kali for Women, 1986.

Revised: **Paper – III – Understanding of Society**

Topics
<p>Analysis of Indian Society : Family as the basic unit. Joint and nuclear family, roles and functions of family, Changing trends in the family as a system. Institution of Marriage. Urban and rural and tribal society and their characteristics. Concept of unity in Diversity</p>
<p>Social Stratification : Caste, class, and ethnicity Femaletransgender (to be deleted) Status of women in India (to be included), Gender issues related to Urban, Rural and various religions. culture and communities (to be deleted) Features of Indian Society. Religion and its function. Culture and its role. Religious Minority groups in India- Issues and characteristics. Social movements in India: Dalit Movement, Women’s Movement, Social Reform Movement. Peasant movement (to be deleted) Social change in India: Sanscritization, Westernization, Modernization.</p>

Existing: **Paper IV-Understanding Political and Economic System**

Topic
<p>Constitution of India and its features. Legislation and Judiciary and its functions Local self Government Panchyati Raj System and its structure. Service Systems : Health, education and Judiciary Health System and its components. Health care services and Schemes. Education System and its components</p>
<p>UN Millennium Development Goals, Human Rights New Economic Policy Problems of under development : population , housing, poverty , malnutrition , food security ,sanitation, Unemployment, urbanization issues. Unorganised sector: rural and urban Special Economic Zone issues</p>

Bibliography

Prasad : Poverty, Inequality and Unemployment in India, Incorporating their regional interstate dimensions. Concept Publication, New Delhi – 1993.

Awasthy, S. S. 2000 Indian Government & Politics Har-Anand Publications, New Delhi.

Chakraborty, Bimal 1996 The U. N. and the Third World: Shifting Paradigon Tata MCGraw Hill Publishing Corpn., N. Delhi

Ghosh, B. N. 1993 Poverty and Underdevelopment Dept. & Deep Publicatuion, N. Delhi.

Siwach, J. R. 1990 Dynamics of Indian Government and Politics Sterling Publication Ltd., N. Delhi

Revised: **Paper IV - Understanding Political and Economic System**

Topic
<p>Constitution of India and its features. Legislation and Judiciary and its functions, Local self Government: Panchayati Raj System and its structure. Service Systems : Health, education and Judiciary, Health System and its components. Health care services and Schemes. Education System and its components (to be deleted from this paper and include in paper V)</p>
<p>UN Millennium Development Goals, Human Rights New Economic Policy Problems of under development: Population, Housing, Poverty, Food Security and Malnutrition, Sanitation (to be deleted), Unemployment and Urbanization issues. Unorganized sector in India Special Economic Zone issues</p>

Existing: **Paper V- Work with Groups**

Topics
<p>Social work practice: Goals and role of social worker in different fields .Issue based and setting wise practice. Intervention with target groups : Children , youth , women, families , elderly in</p>

communities and Institutions
 Special groups: Street and Working children , orphans
 Women and domestic violence: Trafficking Sexual harassment .Status of women in India
 Elderly : Issues , policies and intervention
 Types of Organizations: NGOS and GOS Movements

Role and Functions of Social worker in settings such as family , community, education ,
 Health , Institutions and so on.
 Social work intervention in Issues related to environment concerns, Communal strife and
 gender violence.

Bibliography

- Bedi, Y. : A Handbook of Hygiene and Public Health for Medical and Public Health Students, Atmaram & Sons. New Delhi
- Chandra, A. & Shah, A. : Non Formal Education for All.
 Non Formal Education: Service Material, Indian Social Institute Training Centre, Documentation Centre.
- George. I. : Child Labour and Child Work, Ashish Publishing House, New Delhi, 1990.
- Devasia Leelamma : Women in India: Equality, Social Justice and Development , Indian Social Institute 1990.
- Dr.P.Sharan : Government and Politics of India, Metropolitan Book Company 1984.
- Domestic Violence : Lawyers Collective
 Kali for Women
- Towards Equality report : Government of India, Ministry of Education and Social Welfare
 Department of Social Welfare Publication.
- Agarwal R. : Drug Abuse: Socio- psychological Perspectives and Intervention Strategies
 Shipra Publications, Delhi.
- Marshall M. : Social Work with old People, Macmillan, London, 1983, London, 1996.

Revised: **Paper V- Work with Groups**

Topics
Social work practice: Goals, <i>Values and Principal of Group Work, Factors determine to form a group, Group Dynamics, Group Bond, Leadership (To be included)</i> , Role of social worker in different fields. Issue based and setting wise practice. Intervention with target groups: Children, Youth, Women, Families, <i>Elderly</i> . Special groups: Street and Working children , Orphans Women and domestic violence, Sexual harassment. <i>Status of women in India (To be deleted from this paper and include in paper III), Trafficking (To be deleted)</i> Elderly : Issues , policies and intervention Types of Organizations: NGOS and GOS (<i>To be deleted from this paper and include in paper I</i>)
Role and Functions of Social worker in settings such as family , community, education , Health , Institutions and so on. <i>Service Systems : Health and Education (to be included), Health System and its components. Health care services and Schemes. Education System and its components</i>

